

Out of Area Sexual Health Processes  
Public Health Portsmouth  
Floor 2 core 2  
Portsmouth City Council  
Civic Offices, Guildhall Square  
Portsmouth  
PO1 2AL

Dear Provider,

Thank you for providing services to our residents, following recent review of the South East Local Authorities Sexual and Reproductive Health Services Cross Charging Policy. We wanted to provide you an update.

**1.1.** Under the terms of the Policy the Local Authority will reimburse:

- Provider invoices for out of area Genito-Urinary Medicine (GUM) activity at the locally agreed tariff for this activity (up to the non-mandatory national Department of Health GUM tariff cost envelope<sup>1</sup> excluding market force factors (MFF). This should be at no more cost than the tariff paid to the Provider by their local Commissioner. Please can any correspondence about your tariffs be sent to [PHContracts@portsmouthcc.gov.uk](mailto:PHContracts@portsmouthcc.gov.uk)
- Provider invoices separately for out of area PrEP service activity, in addition to the associated GUM activity, at the locally agreed PrEP tariffs for this service activity up to the maximum of the national PrEP Costed Pathway reference costs<sup>2</sup> for a PrEP initiation attendance and an average PrEP continuation attendance excluding MFF.
- Provider invoices for out of area contraception activity only when this activity forms part of an integrated activity tariff; this includes;
  - Provision of emergency contraception (pill or IUD)
  - Pregnancy test
  - Initial starter pack of oral contraception as part of an integrated GUM consultation

OR

- When a prior formally agreed contraception arrangement is in place between South East commissioners. ***If this is something that you would like to discuss with commissioners in Portsmouth please email [PHContracts@portsmouthcc.gov.uk](mailto:PHContracts@portsmouthcc.gov.uk) with your expression of interest and the rational.***

**1.2.** Under the terms of the Policy the Local Authority will not\* reimburse:

- Provider invoices for standalone contraceptive activity, unless a prior formal agreement has been made with the relevant out of area local authority.

---

<sup>1</sup> This will be based on the last published Department of Health non-mandatory GUM tariff in 2015/16 as £131 for first appointment and £103 for follow up.

<sup>2</sup> This will be based on the national PrEP Costed Pathway reference costs of £83.02 for a PrEP initiation attendance and £42.58 for a PrEP continuation attendance. It excludes the PrEP medicine costs.

- Provider invoices for sexual health elements of Psychosexual Counselling, unless a prior formal agreement has been made with the relevant out of area local authority.
- Provider invoices for STI self-sampling or remote testing services unless a prior formal agreement has been made with the relevant out of area local authority.
- Express / self-serve STI testing carried out in clinic at full maximum locally agreed tariff or national non-mandatory tariff.
- Provider invoices for GUM First Appointment / GUM Follow Up Appointment where the local commissioner is charged on an integrated sexual health tariff basis or alternative basis.
- Telephone, online or virtual consultations/support unless a prior formal agreement has been made with the relevant out of area local authority\*.
- Stand-alone sexual health promotion services.
- MFF which are not applicable to Local Authorities.
- HIV treatment and care activity which is the responsibility of NHS England and Improvement.
- PrEP medicine funding which is the responsibility of NHS England and Improvement

\*Recognising the impact that the COVID-19 pandemic has had on access to services and the need to implement remote consultations to maintain patient access, local authorities will pay for consultations delivered by telephone, online or virtually, if these services provide parity with face to face consultations and are agreed and funded by their host commissioner. SHHAPT codes need to be provided alongside Telephone Consultation/Remote codes on the backing data (e.g. TC T2). Triage calls, test results and conversations will not be funded (unless agreed by individual local authorities)

Providers are to ensure that local safeguarding procedures are followed for under 18 year olds and vulnerable adults in all (face to face and or remote) consultations.

\*\*Integrated Sexual Health Services are strongly encouraged to use the Pathway Analytics Integrated Sexual Health Grouper or another similar technology to group and calculate their out of area activity charges for out of area local authorities.

**1.3.** In order to validate the invoices received, Providers will be required to provide the following backing information. This data should be non-identifiable patient information

- Provider organisation
- Host commissioning organisation
- Patient lower super output area (LSOA) code of residence or first part plus first digit of second part of patient postcode
- Sexual health clinic name and a note if a clinic / service changes name change as part of a retendering exercise
- Attendance/intervention date
- Attendance type for example; GUM first appointment, GUM follow up or integrated tariff descriptor (Pathway Analytics or locally developed integrated tariff) \*\*

- Where a local integrated tariff is used, Providers must supply a key
- Mode of service provision (Face to face or remote / digital testing/self-sampling service (where there are prior agreements to fund non-face to face services)
- Relevant SHAPPT codes or unique identifier where these are required by the Local Authority
- Locally agreed tariff up to national non-mandatory GUM tariff

\*\*Integrated Sexual Health Services are strongly encouraged to use the Pathway Analytics Integrated Sexual Health Grouper or another similar technology to group and calculate their out of area activity charges for out of area local authorities.

A backing information template for Provider use can be supplied - contact [PHcontracts@portsmouthcc.gov.uk](mailto:PHcontracts@portsmouthcc.gov.uk)

While this level of information is not patient identifiable, it is sensitive and should therefore, only be sent through an appropriately secure means of transfer for example, nhs.net to nhs.net email transfer, or another secure alternative., following IG best practice and guidance<sup>3</sup>. Our email address conforms to Government secure standard. **We strongly encourage that backing data is no longer sent through physical mail. See below how to share backing data with us.**

- 1.4. All Local Authorities expect invoices (supported by backing data to the minimum data set above), to be submitted monthly within 30 days of attendance. Local Authorities will aim to ensure that invoices are paid within 30 days of receipt if they are undisputed.

#### Ways to send us invoices and backing data:

Uploaded to **Pathway Analytics**



Email [PHcontracts@portsmouthcc.gov.uk](mailto:PHcontracts@portsmouthcc.gov.uk)

---

<sup>3</sup> NHS Data Security and Protection Toolkit <https://www.dsptoolkit.nhs.uk/>