

**Access to the Ceremony Room
(Milldam House, Portsmouth Register Office)**

The ceremony room and the statutory office for ceremonies are both situated upstairs. There is a lift for you and your guests to use, but please note the size restrictions below:

DOORWAY / ENTRANCE	SIZE
WIDTH OF DOORWAY TO LIFT DOWNSTAIRS	75CM
WIDTH OF LIFT DOOR DOWNSTAIRS	77CM (Narrowest Point)
WIDTH OF LIFT DOOR UPSTAIRS	79CM
WIDTH OF CORRIDOR FROM LIFT	81CM
DOORWAY TO CEREMONY ROOM (Milldam House)	79CM
<u>NB Customers need to be able to make a 90 degree turn from the narrow balcony into the ceremony room</u>	

Milldam House is a grade II listed building and is subject to certain building restrictions. The lift installed is compliant with building regulations that are part of the grade II listed building restrictions.

When booking your ceremony, you will need to consider the above dimensions and how the restrictions may affect you and your guests.

You are welcome to view the venue before making your booking. Please contact the ceremonies team on 023 9282 9041 or email registrars@portsmouthcc.gov.uk and we will be pleased to book an appointment for you to see Milldam House.

If this venue is not right for you and your guests, you may wish to consider one of the many venues around the city which are licenced for marriages and civil partnerships. A full list of venues can be found at:

<https://www.portsmouth.gov.uk/services/register-office/civil-ceremonies-approved-portsmouth-venues/>