

UNIFORM REF:

Licensing Section

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Portsmouth
CITY COUNCIL

Opening Hours – Mon-Thurs 8.30am-5.00pm Fri 8.30am-4.00pm

APPLICATION FOR A STREET COLLECTION PERMIT

I wish to apply for and promote a street collection in Portsmouth. I have personally completed the application below and have been honest in giving this information. I have not made any false statement and know it is a serious offence to give false or misleading information in support of my application.

Signature of applicant

Date

ABOUT YOURSELF

Title:

First Name(s):

Surname:

Birth Date:

Age:

Home Address Number:

Street:

District:

Town:

County:

Postcode:

Telephone:

Mobile:

Email:

CHARITABLE OR OTHER ORGANISATION DETAILS

Name:

Address Number:

Street:

District:

Town:

County:

Postcode:

Telephone/Fax:

Email:

Charity/Organisation to benefit – please mark with endorsement stamp in this box and date please.

Date:

Is your organisation a registered charity? *Tick appropriate box.*

YES

Reg No:

NO

Has the applicant, charity or organisation ever been refused a street collection permit? *Tick appropriate box.*

YES

NO

If **YES** please tell us:

Name of local authority refusing:

Date: Reason for refusal:

Has the applicant, charity or organisation any affiliation or links with any other charity or fundraising organisation? *Tick appropriate box.*

YES

NO

If **YES** please tell us:

Name of other organisation:

How affiliated or linked:

CONVICTIONS

Are there any criminal convictions or pending prosecutions recorded against the applicant or officers of the charitable or other organisations? *Tick appropriate box.*

YES NO

If **YES**, please tell us:

Date of conviction (or next hearing)	Offence	Sentence (if applicable)

COLLECTION DETAILS

Please provide us with preferred* collecting date with two alternatives:

DAY	DATE	MONTH	YEAR	TIME FROM	TIME TO
1*					
2					
3					

Please tell us in which areas you wish to collect?

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Will proceeds be used for: *Tick appropriate box.* Local funds National funds

FOR OFFICE USE

Date received

Approved

Date Permit Issued

Portsmouth City Council will process your personal information in accordance with data protection law. The personal details provided by you will be used for licensing service purposes. Your details will be held on a database and where the law allows, may be shared with other departments within the council to update details they hold about you. The council may also be required to disclose personal information to third parties (such as Police, Department for Work and Pensions or for the National Fraud Initiative) for the purposes of preventing or detecting crime or apprehending or prosecuting offenders.

For further information about how the Council collects and uses personal information please visit our website: <https://www.portsmouth.gov.uk/ext/the-council/data-protection-privacy-notice>