

Licensing Service

Civic Offices, Guildhall Square, Portsmouth, PO1 2AL

Tel: 023 9283 4073

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Email: licensing@portsmouthcc.gov.uk

Opening Hours – Mon-Fri 8.30am-4.00pm



Portsmouth
CITY COUNCIL

APPLICATION FOR STREET TRADING CONSENT

I wish to apply for the grant or renewal of a street trading consent in Portsmouth. I have personally completed the application below and have been honest in giving this information.

STC No.

Fee £

Date / /

Receipt No.

Signature
of applicant

Date

ABOUT YOURSELF

Title:

First Name(s):

Surname:

Birth Date:

Age:

Home Address Number:

Street:

District:

Town:

County:

Postcode:

Telephone:

Mobile:

COMPANY DETAILS

If the applicant is applying on behalf of a company, please tell us:

Name of company:

Address Number:

Street:

District:

Town:

County:

Postcode:

Telephone:

Fax:

Applicant's position in company:

TRADING LOCATION DETAILS

Your trade name:

Name of street:

Proposed months of trading or annual:

Proposed days of trading - *tick appropriate boxes:*

Mon Tue Wed Thu Fri Sat Sun

Proposed hours of trading:

Types of trade - *tick appropriate boxes:*

Donuts Fish Flowers Hot Potato
Balloons Jewellery General Other

Describe trade

PUBLIC LIABILITY INSURANCE DETAILS

Name of insurer:

Policy number:

Insurance start date: / /

Insurance finish date: / /

CONVICTIONS

Are there any unspent convictions or pending prosecutions recorded against the applicant or officers of the company?

YES NO *tick appropriate box*

If YES please tell us:

Date of conviction (or next hearing)	Offence	Sentence (if applicable)

FOR OFFICE USE

Date received

Date consent approved

Consent serial number

Portsmouth City Council will process your personal information in accordance with data protection law. The personal details provided by you will be used for licensing service purposes. Your details will be held on a database and where the law allows, may be shared with other departments within the council to update details they hold about you. The Council may also be required to disclose personal information to third parties (such as Police, Department for Work and Pensions or for the National Fraud Initiative) for the purposes of preventing or detecting crime or apprehending or prosecuting offenders.

For further information about how the Council collects and uses personal information please visit our website: <https://www.portsmouth.gov.uk/ext/the-council/data-protection-privacy-notice>