

Licensing Act 2003

Scale of fees

Application for Grant or Variation of premises licence/club premises certificate (“CPC”)

Band¹:	Fee:
A	£100.00
B	£190.00
C	£315.00
D	£450.00
E	£635.00

Annual Fee for premises licence/CPC

Band:	Fee:
A	£70.00
B	£180.00
C	£295.00
D	£320.00
E	£350.00

Theft/Loss of premises licence or summary £10.50

Application for a provisional statement £315.00

Notification of change of name or address £10.50

¹ Banding in accordance with rateable value as follows:

Rateable Value:	Band:
No rateable value to £4300	A
£4301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice	£23.00
Application for minor variation	£89.00
Theft, loss etc of CPC or summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Temporary event notice	£21.00
Theft, loss etc of temporary event notice	£10.50
Application for grant or renewal of personal licence	£37.00
Theft, loss etc. of personal licence	£10.50
Change of name or address (personal licence)	£10.50
Right of freeholder etc to be notified of licensing matters	£21.00

Additional Fees

In cases where an application (or annual fee) relates to a premises in band D or band E and the use of the premises is exclusively or primarily for the supply of alcohol for consumption on the premises; the fees shall be multiplied as shown:

Rateable value bands	D (x2)	E (x3)
Main application fee	£900.00	£1,905
Main annual charge	£640.00	£1,050.00

In relation to an application or annual fee for a premises licence mainly in respect of open air sites; where the maximum number of persons permitted on the premises at the same time is 5,000 or more, an additional fee must accompany the main fee. The range of fees is dependent upon the permitted maximum number of persons as follows:

Number in attendance at any one time:	Additional fee: (grant/variation)	Additional fee: (Annual)
5,000 to 9,999	£1,000.00	£500.00
10,000 to 14,999	£2,000.00	£1,000.00
15,000 to 19,999	£4,000.00	£2,000.00
20,000 to 29,999	£8,000.00	£4,000.00
30,000 to 39,999	£16,000.00	£8,000.00
40,000 to 49,999	£24,000.00	£12,000.00
50,000 to 59,999	£32,000.00	£16,000.00
60,000 to 69,999	£40,000.00	£20,000.00
70,000 to 79,999	£48,000.00	£24,000.00
80,000 to 89,999	£56,000.00	£28,000.00
90,000 and over	£64,000.00	£32,000.00

Miscellaneous Exemptions:

No fee shall be payable in respect of an application for a premises licence which relates to the provision of regulated entertainment only subject to the following conditions:

- (a) in a case of an application by a proprietor of an educational institution in respect of premises that are or form part of the educational institution –
 - (i) that the educational institution is a school or a college; and
 - (ii) the provision of regulated entertainment on the premises is carried on by the educational institution for and on behalf of the purposes of the educational institution; or
- (b) that the application is in respect of premises that are or form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.