

## Contact Details for the Licensing Authority and other Responsible Authorities

### Licensing Service

Portsmouth City Council  
Civic Offices  
Guildhall Square  
Portsmouth  
Hants  
PO1 2AL

Tel: 023 9283 4607 or 023 9268 8367

Fax: 023 9283 4811

Email: [licensing@portsmouthcc.gov.uk](mailto:licensing@portsmouthcc.gov.uk)

### The Chief Officer of Police

Hampshire Constabulary  
Portsmouth Licensing & Alcohol Harm Reduction Team  
Licensing Service  
Civic Offices  
Guildhall Square  
Portsmouth  
PO1 2AL

Tel: 101

Direct Dial: 023 9268 8314

Email: [force.licensing@hampshire.pnn.police.uk](mailto:force.licensing@hampshire.pnn.police.uk)

**Please note that the Police will not accept electronic applications unless agreed in advance.**

### Regulatory Services (Pollution Control)

Portsmouth City Council  
Civic Offices  
Guildhall Square  
Portsmouth  
Hants  
PO1 2AL

Tel: 023 9268 8366

Email: [pubprot@portsmouthcc.gov.uk](mailto:pubprot@portsmouthcc.gov.uk)

### Regulatory Services (Business Support)

Portsmouth City Council  
Civic Offices  
Guildhall Square  
Portsmouth  
Hants  
PO1 2AL

Tel: 023 9268 8362

Email: [pubprot@portsmouthcc.gov.uk](mailto:pubprot@portsmouthcc.gov.uk)

### Trading Standards Service

Portsmouth City Council  
Civic Offices  
Guildhall Square  
Portsmouth  
Hants  
PO1 2AL

Tel: 023 9283 4689

Email: [trading.standards@portsmouthcc.gov.uk](mailto:trading.standards@portsmouthcc.gov.uk)

### Children's Social Care and Safeguarding Service

Portsmouth City Council  
Civic Offices  
Guildhall Square  
Portsmouth  
Hants  
PO1 2AL

Tel: 023 9282 2251

Email: [safeguardingnotifications@portsmouthcc.gov.uk](mailto:safeguardingnotifications@portsmouthcc.gov.uk)

### The Chief Fire Officer

Hampshire Fire and Rescue Service HQ  
Leigh Road  
Eastleigh  
Hants  
SO50 9SJ

Tel: 023 8064 4000

Email: [csprotection.admin@hantsfire.gov.uk](mailto:csprotection.admin@hantsfire.gov.uk)

### Head of Planning Service

c/o Assistant Director of Culture & City Development  
Portsmouth City Council  
Civic Offices  
Guildhall Square  
Portsmouth  
Hants  
PO1 2AL

Email: [planning@portsmouthcc.gov.uk](mailto:planning@portsmouthcc.gov.uk)

<p><b>Director of Public Health</b>  Portsmouth City Council  Civic Offices  Guildhall Square  Portsmouth  PO1 2BY</p> <p>Tel: 023 9284 1779  <b>Email:</b> <a href="mailto:publichealth@portsmouthcc.gov.uk">publichealth@portsmouthcc.gov.uk</a></p>	<p><b>The Home Office (Immigration Enforcement)</b>  Alcohol Licensing Team  Lunar House  40 Wellesley Road  Croydon  CR9 2BY</p> <p><b>Email:</b> <a href="mailto:Alcohol@homeoffice.gsi.gov.uk">Alcohol@homeoffice.gsi.gov.uk</a></p>
	<p><b>In respect of vessels only:</b></p>
<p><b>Where relevant:</b>  <b>Health and Safety Executive</b>  Priestley House  Priestley Road  Basingstoke  Hants  RG24 9NW</p> <p>Tel: 0203 028 1570  <b>Email:</b> <a href="mailto:Advice@hse.gov.uk">Advice@hse.gov.uk</a></p> <p><i>Copies of applications should, in most cases, only be served on the Health and Safety Executive in respect of premises operated by crown bodies (including the military), local authorities, the police, hospitals, schools and universities.</i></p>	<p>Navigation Authority:</p> <p><b>Queen's Harbour Master</b>  Semaphore Tower PP70  HMS Nelson  HM Naval Base  Portsmouth  Hants  PO1 3LT</p> <p>Tel: 023 9272 3124  <b>Email:</b> <a href="mailto:portsmouth@ghm.mod.uk">portsmouth@ghm.mod.uk</a></p>
<p><b>Maritime and Coastguard Agency</b>  Spring Place  105 Commercial Road  Southampton  Hants  SO15 1EG</p> <p>Tel: 0203 817 2000  <b>Email:</b> <a href="mailto:infoline@mcga.gov.uk">infoline@mcga.gov.uk</a></p>	<p><b>Environment Agency</b>  Solent &amp; Southdowns Office  Guildbourne House  Chatsworth Road  Worthing  West Sussex  BN11 1LD</p> <p>Tel: National Call Centre  <b>03708 506 506 (Mon – Fri 0800 until 1800)</b>  <b>Email:</b> <a href="mailto:enquiries@environment-agency.gov.uk">enquiries@environment-agency.gov.uk</a></p>

**Last Updated: April 2017**