

## LICENSING ACT 2003

### Notice of application for the variation of a club premises certificate

NOTICE IS HEREBY GIVEN that an application has been made to the licensing authority of Portsmouth City Council for the variation of a club premises certificate under section 84 of the Licensing Act 2003.

Details of the application are as follows:

Name of Club:

Postal address of club premises (or if no postal address, description of location and extent of the premises):

Brief description of proposed variation to club premises certificate:  
(Advice: please also include details of days and times of proposed licensable activities)

A copy of the statutory register may be inspected during normal office hours at the address shown below or online at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk).

Any responsible authority, interested party or a member of the licensing authority wishing to make representations on this matter must submit those representations in writing to the Licensing Manager, Licensing Section, Legal, Licensing & Registrars, Civic Offices, Guildhall Square, Portsmouth, PO1 2AL by no later than ..... Written representations may also be made by email to: [Licensing@portsmouthcc.gov.uk](mailto:Licensing@portsmouthcc.gov.uk)

Please note that it is an offence knowingly or recklessly to make a false statement in connection with an application and, on summary conviction for the offence, a person is liable to a fine not exceeding level five on the standard scale (currently £5,000).

Signed:

Dated:

**THE APPLICANT WILL BE NOTIFIED OF ANY REPRESENTATIONS MADE TO THE LICENSING AUTHORITY IN RESPECT OF A LICENSING APPLICATION. NAMES AND ADDRESSES OF REPRESENTATEES WILL BE DISCLOSED TO THE APPLICANT AND WILL BE MADE PUBLIC EXCEPT IN EXCEPTIONAL CIRCUMSTANCES.**

**BY VIRTUE OF THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985, ALL LETTERS OF REPRESENTATION ARE AVAILABLE FOR PUBLIC INSPECTION. THEY WILL ALSO BE DISPLAYED ON THE COUNCIL'S WEBSITE.**