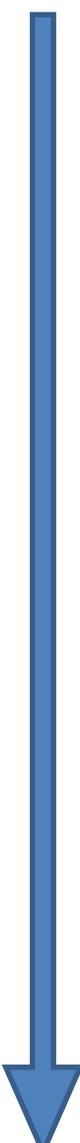




Purpose: to ensure a wholly integrated review of a child's developmental progress, using the knowledge and understanding of early years and health visiting professionals. Focussing on the most vulnerable children, the following process will secure a holistic developmental review. The child's key worker in the early years setting and health visitor will work collaboratively to undertake an integrated assessment, agreeing an actions with parents to further support the child's continued development.

Core principles:

- A shared approach to assessment language
- Professional views of 2 key practitioners will inform the review and actions
- Necessary next steps will be agreed and actioned between all 3 parties immediately
- A removal of challenges around information sharing; the parent will be present (or at least will have agreed in advance).
- Parents will be central to the decisions about any further support required for the child's continued development.



An appointment is made by the health visitor with the child's early years provision. This date will be coordinated with the child's key worker and parent to ensure it is convenient for all. The joint observation will be held (as a preference) at the childcare setting).

The 'shared language' document is reviewed by both practitioners and discussed in advance of the review where there are any questions or queries.

An integrated review is undertaken, following the steps below:

- joint observation of the child in the setting [up to 30mins] - between the health visitor and child's key worker using their own distinct assessment paperwork
- professional review discussion between the 2 practitioners to agree an overall outcome [up to 30mins]
- joint discussion with child's parent (where possible) and 2 practitioners [up to 30mins]

Where practical, the paperwork will be copied at the setting. Where this isn't possible, with parental permission, paperwork completed and issued within 10 days of the assessment. Circulation of the completed assessments will include:

- Parent
- Early Years Provider
- Early Years Panel (where required)

Joint review of progress, success and challenges, undertaken termly by lead officers for health visiting and early years. Review to include a sample of joint assessments, process and compliments/complaints received.