

Section 5B – Director for Children, Families &  
Education

**DIRECTOR OF CHILDREN, FAMILIES & EDUCATION**

1. Financial Assistance

To approve expenditure on the following matters:-

- a. contributions to the funds of voluntary organisations providing social care services for disadvantaged, deprived, or disabled adults, children and families, including initial grants to newly formed clubs and centres, annual grants and contributions towards running costs;
- b. to provide financial assistance in exceptional circumstances to support children and families in severe hardship, and to prevent children from being accommodated by the city council.
- c. direct payments to service users to cover the agreed costs of social care arranged by the service user within the Direct Payments Scheme criteria and procedures.

2. Charges for services

To reduce or waive any charge in any particular case which the director regards as being one of exceptional hardship.

3. Social Workers and Social Care staff

To authorise on behalf of the city council applications by social workers and social care staff for registration by the Health and Care Professions Council (HCPC).

4. Registered Homes

To take all action necessary to implement the council's policies with regard to the council's responsibilities for registered homes, and authority to exercise discretion in applying the council's standards in cases which the director regards as exceptional.

5. To make ex-gratia payments in respect of claims not exceeding £2,000 in respect of damage or injury resulting from the actions of clients looked after by the Council both in relation to young people. Any amount greater must be escalated to the City Solicitor and Monitoring Officer.

6. Inspection of Residential Homes Advisory Panel

To accept nominations for co-opted members of an inspection of residential homes advisory panel, to serve for a fixed term.

7. Nurseries, Child Minders and Day Care for Children

To implement and take any appropriate action in respect of nurseries, child minders and day care for children.

8. Receivership

To prepare and submit recommendations to the Court of Protection under the Mental Health Act 1983 for the appointment of a receiver and to administer and monitor orders of the court.

9. Children's Guardians

To implement and take any appropriate action in respect of the children's guardian and reporting officers (panel) regulations.

10. Adoption

- a. To implement and take any appropriate action in respect of adoption agencies regulations.
- b. To approve the reimbursement of or a contribution towards the legal expenses of prospective adopters reasonably incurred during the course of applications to adopt children in the care of the council.

11. Protection of Children

To implement and take any appropriate action in respect of the care, supervision and protection of children.

12. Proceedings

To institute proceedings and to appear in any legal proceedings on behalf of the council where the director considers such proceedings necessary in order to safeguard the well-being of any child, young person, or adult.

13. Allowances to Foster Parents

To pay allowances in respect of children and young persons accommodated by the council in accordance with the scheme approved for the time being by the Cabinet.

14. Authority to exercise the following functions of the local authority in respect of education:

- a. To arrange teaching staff establishments other than those for which school governing bodies are responsible and to appoint teaching staff;
  - b. To grant financial assistance to students and pupils, scales of provision of equipment for educational establishments and hospitality allowances;
  - c. To agree terms for and sign licences for the use of spare classroom accommodation by playgroups;
  - d. To write off and replace equipment lost owing to fire or theft up to a limit of £1,000;
  - e. The power to dismiss an employee in city or controlled schools who is the subject of a determination by the governing body that he or she should no longer work at school as the case may be or fails probation
  - f. In connection with the dual use of schools and other educational premises, subject to the provisions of statute, to let buildings and schools and grounds of schools and other educational establishments
  - g. To administer school transport schemes approved by the Cabinet, including the use of buses and private cars; the appointment of supervisors; application of distance limits; arrangements for disabled children or those with Special Needs
  - h. To secure the provision of a school meals service and in consultation with the Director of Finance and Resources to fix charges;
  - i. To determine, in consultation with the Director of Finance and Resources, fees and charges payable (including granting discounts) for any course, service or activity, for which a specific fee has not been determined by the Cabinet.
  - j. To conclude negotiations on and make new instruments of government required by the School Standards and Framework Act 1998.
15. The holders for the time being of the following posts (or such other posts as may be designated by the Director of Children, Families & Education) be authorised for the purposes of Section 40(3)(b) of the Local Government (Miscellaneous Provisions) Act 1982 (nuisance and disturbance on educational premises) to exercise the power of removal contained in Section 40(3) in respect of the premises at which they are based:
- a. Headteacher
  - b. Deputy Headteacher
  - c. Adult Education Centre Manager
16. Authority to exercise the following functions of the local authority:
- a. The approval of statements of special educational needs
  - b. Attendance and representation of the local authority at education tribunals
  - c. The giving of directions to governing bodies to reinstate pupils following exclusions
  - d. The power to give any notice, to issue any direction and to institute any legal proceedings on behalf of the council under the relevant provisions of any act, regulations or bye law relating to:

- i. compulsory attendance at school and the duty of parents to secure regular attendance at school;
- ii. the employment of children and young persons
- iii. the statementing of children with special educational needs;
- iv. the power to ensure cleanliness of pupils;