

## Section 5 - Chief Officers' Delegated Authority

The City Council, the Cabinet, and Regulatory committees have delegated various functions, powers, and responsibilities to chief officers.

In discharging these, chief officers are required, in certain circumstances, to give all members of the council advance notice of a proposed decision, using the Member Information Service (MIS). Any member of the council can, before the decision is taken, request that the matter is remitted back to the person or body responsible for the function so that it (and not the chief officer) can take the decision.

The list of delegations subject to the MIS rules is set out in Section 5A.

In all other cases, chief officers are empowered to act without giving notice to members of the council, and the list of such delegations is set out in Section 5B.

Both lists contain details of any limitations or conditions attaching to the use of any delegation.

All chief officers and managers are authorised to take all necessary actions to implement decisions of the City Council, the Cabinet and committees of the council, including -

1. commitment of resources within approved budgets and in accordance with financial regulations;
2. the service, placing or publication of any necessary statutory or other notices.