

**Meeting name: Carers Executive Board**






**Date:** Monday 23<sup>rd</sup> January 2017  
**Time:** 14:30 - 16:00  
**Location:** Conference Room A,  
Portsmouth Civic Offices

## AGENDA

Invitees Name	Title	Apologies
Innes Richens (Chair)	Chief Operating Officer CCG Director of Adult Social Services PCC	
Angela Dryer	Assistant Head of Service , ASC/PCC	
Rachel Roberts	Service Manager, ASC/PCC	
Clare Rachwal	Team Manager Carers Centre, ASC/PCC	
Ann Rice	Head of Patient Insight & Professional Leadership, Solent NHS Trust	
Sarah Balchin	Portsmouth Hospitals NHS Trust Carers Lead , PHT	
Ken Ebbens	Portsmouth Healthwatch	
Andy Ames	Team Manager, Health, Safety and Licensing	
Jacky Charman	Support to Portsmouth Carers Voice, Action Portsmouth	
Bradley Flowerday	Trainee Business Support Officer, ICU	
Andrew Mason	Action Hants	
Andrew Parsons	Portsmouth Carers Voice	
Visiting Invitee		

### DATES OF FUTURE MEETINGS:

Date	Time	Location
26.04.17	14:30 - 16:30	Conference Room B, Portsmouth Civic Offices
26.07.17	14:30 - 16:30	TBC
25.10.17	14:30 - 16:30	TBC

Agenda Item/Action Number	Item	Presenter	Paper (attached)
1.	Welcome, Introductions and apologies	IR	
2.	Minutes and actions from last meeting	IR	 Carers Executive Board meeting 20.10.
3.	Terms of Reference		 Carers Executive Board 2011 - 2015 Te
4.	NHS England Carers Toolkit	CR	 NHS England Carers Toolkit Briefing Jan 20
5.	Carers Week	CR	
6.	Reports/ Updates:  PHT  Solent NHS Trust  ASC  Carers Lead / Young Carers  Portsmouth Healthwatch	SB  AR  AD  CR  KE	 Carers Exec ASC report Jan 2017.docx   190117 hp exec board report v2.docx
7.	AOB	ALL	