

## **Prior Approval (Various)**

### **Notification for Prior Approval for a Proposed Change of Use of a building from Office Use (Class B1(a)) to a Dwellinghouse (Class C3)**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing(s) showing the proposed layout of the building to a metric scale of 1:100
- (c) A covering statement that addresses; (i) transport and highway impacts, (ii) contamination risk, and (iii) flood risk.

### **Notification for Prior Approval of Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and for Associated Operational Development**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) When applicable drawing(s) showing details of the design and external appearance of the proposed operational development to a metric scale of 1:100
- (c) A drawing showing the proposed layout of the building to a metric scale of 1:100
- (d) A covering statement that addresses; (i) transport and highway impacts, (ii) contamination risk, (iii) flood risk, and (iv) impact on the provision of retail services in the area.

### **Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing showing the proposed layout of the building to a metric scale of 1:100
- (c) A covering statement that addresses; (i) air quality impacts, (ii) transport and highway impacts, (iii) contamination risk, (iv) flood risk, (v) noise impacts, (vi) impact on the sustainability of storage, distribution or industrial services in the area.

**Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3) and for Associated Operational Development**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) When applicable drawing(s) showing details of the design and external appearance of the proposed operational development to a metric scale of 1:100
- (c) A drawing showing the proposed layout of the building to a metric scale of 1:100
- (d) A covering statement that addresses; (i) transport and highway impacts, (ii) contamination risk, and (iii) flood risk.

**Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3)**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) When applicable drawing(s) showing details of the design and external appearance of the proposed operational development to a metric scale of 1:100
- (c) A drawing showing the proposed layout of the building to a metric scale of 1:100
- (d) A covering statement that addresses; (i) noise impacts, (ii) transport and highways impacts, (iii) impacts of hours of operation, (iv) impacts of storage and handling of waste, and (v) impact on the provision of services in the area.

**Notification for Prior Approval for a Change of Use from Shops (Class A1) and Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing showing the proposed layout of the building to a metric scale of 1:100
- (c) A covering statement that addresses; (i) noise impacts, (ii) transport and highways impacts, (iii) impacts of hours of operation, and (iv) impact on the provision of services in the area

### **Notification for Prior Approval of Proposed Change of Use [Class B1, C1, C2, C2A and D2 uses] to a State-Funded School or Registered Nursery**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing showing the proposed layout of the building to a metric scale of 1:100
- (c) A covering statement that addresses; (i) transport and highways impacts, (ii) noise impacts, and (iii) contamination risk

### **Prior Approval for development consisting of the provision of temporary school buildings on vacant commercial land and the use of that land as a state-funded school for up to 3 academic years**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing(s) showing the proposed layout of the site to a scale of 1:500 and details of the proposed building(s) to a metric scale of 1:100
- (c) A covering statement that addresses; (i) transport and highways impacts, (ii) noise impacts of the development, (iii) contamination risks of the site, (iv) flood risk, and (v) the siting and design of the development

### **Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing(s) showing the details of the proposed Solar Photovoltaics (PV) equipment by way of a roof plan and elevations of the building to a metric scale of 1:100
- (c) A covering statement that addresses the impact of glare on the occupier of neighbouring land

### **Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop**

In order for the Council to assess the proposal you are required to submit:-

- (a) An Ordnance Survey based location plan to a scale of 1:1250 with the application site edged red
- (b) A drawing(s) showing the details of the proposed collection facility in the form of plans and elevations to a metric scale of 1:100
- (c) A covering statement that addresses siting, design and external appearance