

Class C4 Houses in multiple occupation - registration form

1) Property owner / landlord / managing agent's details

Name.....	Email
House No. / Name.....	Tel No.....
Street.....	Are you a member of Portsmouth City Council's Landlord Accreditation Scheme? YES / NO
City.....	If NO, would you like us to contact you about the scheme? YES / NO
Post code	

2) Details of property / properties in multiple occupation (C4 class)

House No. / Name.....	House No. / Name.....
Street.....	Street.....
City.....	City.....
Post code	Post code
Date when the property was first used as an HMO.....	Date when the property was first used as an HMO.....
Maximum number of people that the property can accommodate.....	Maximum number of people that the property can accommodate.....

Please use attached sheet to register more HMO properties.

Freedom of Information Act

Information held by the council is covered by the Freedom of Information Act. It may have to be disclosed in response to a request from any person. However, personal data continues to be protected by the Data Protection Act.

Data Protection Act

Portsmouth City Council will process your personal information in accordance with the Data Protection Act 1998. The personal details provided by you will be held within a system/database, and where the law allows, may be shared with other departments within the council to update the details they hold about you and provide new and improved services. The council may also be required to disclose personal information to other Local Authority departments and third parties (such as the police, Audit Commission or Department for Work and Pensions) for the purposes of preventing or detecting crime, fraud or apprehending or prosecuting offenders.

**Please send your completed forms to: Planning Services, Civic Offices, Guildhall Square,
Portsmouth, PO1 2AU**

<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>	<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>
<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>	<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>
<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>	<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>
<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>	<p>House No. / Name.....</p> <p>Street.....</p> <p>City.....</p> <p>Post code</p> <p>Date when the property was first used as an HMO.....</p> <p>Maximum number of people that the property can accommodate.....</p>