

Library Charges from 1 April 2016

Please note that overdue charges will increase daily.

If your local library is closed, your books can still be renewed by: -

- Telephone on 023 9281 9311,
- Email to libraries@portsmouthcc.gov.uk or
- Online at librarycat.portsmouth.gov.uk using your library card number and pin. If you do not already have a pin or have forgotten it, click on 'forgotten your pin'.

You may also write, or call in person, to any Portsmouth branch library.

You can get this Portsmouth City Council information in large print, Braille, audio or translated by calling 023 9281 9311

ITEM	HIRE CHARGE	OVERDUE CHARGE ADULT	OVERDUE CHARGE UNDER 16
Books	N/A	18p per day to a maximum of £9.00	No charge
CD	£1.00 per week	30p per day to a maximum of £9.00	30p per day to a maximum of £9.00
DVD	£3.50 New releases £1.00 - £2.50 all other stock	60p per day to a maximum of £9.00	30p per day to a maximum of £9.00

OTHER CHARGES

ITEM	CHARGE	
Photocopies/Prints	A4 copy	10p
	A3 copy	20p
	One Colour photocopy A4	£1
	One Colour photocopy A3	£1.50
Reservation fees (non refundable)	Books and other Items already in stock	£1
	Books 'not in stock' UK Loan	£4.50
	International book loan	At cost
	Music scores (sets of 40)	£18.00
Braille Service	Core copy per A4 sheet	£3.50
	Each additional copy per A4 sheet.	60p
	This service is free to any individual with a visual impairment.	

Fax Service - Where available	Anywhere in the UK per A4 page	£1.00
	Elsewhere in the world per A4 page	£2.00
	Receipt of fax per A4 page	50p
Lost /damaged books and other items for adults and children over the age of 5 years	The full replacement cost will be payable for any item lost or damaged beyond repair. There will be no charge for children under 5.	
Patent Documents	Copies obtained from other libraries at cost.	
Portsmouth History Centre Charges	Baptism, Marriage and Confirmation Certificates	£12
	Email images	£5.00
	Postage	£5.00 minimum charge. Additional charge at cost.
	Prints from Microfilm/Microfiche	A4 Black and White - 50p
		A3 Black and White - £1
	Scan to CD Rom	Add images to CD £5.00 plus £1.00 for the CD
	Scanning and photography:	7x5 £5.00 8x6 £6.00 10x8 £7.00 12x10 £10.50
	Research Fees	30 mins - £14.00
		60 mins - £27.00
Vehicle registration log transcription	£14.00	
Replacement borrower's tickets	Adult	£1.50
	Under 16s	50p

Room and IT Suite hire:

The Central Library has meeting rooms available for hire. IT Suite Hire at Carnegie, Central and Southsea Libraries.

Please contact the Central Library, 023 9268 8035 or 023 9268 8037 for details and charges.