

For allotment enquiries, you can



Write to us: **Allotments (Cultural Services)**  
**Portsmouth City Council**  
**Civic Offices**  
**Guildhall Square**  
**Portsmouth**  
**PO1 2AD**

Telephone: **023 9268 8070**

Email: **allotments@portsmouthcc.gov.uk**

You can get this Portsmouth City Council information in large print, Braille, audio or in another language by calling 9268 8070.



Corporate member of  
Plain English Campaign  
Committed to clearer communication.

**264**

Document Ref: Allotment Gardens

**Grow your own!**

# Allotment Gardens



All you need to know  
about renting an allotment  
plot in Portsmouth

# Our allotments

The City Council manages in the region of 1600 plots across the city. Allotments of varying sizes are situated at the following locations.

- 1 North Harbour (next to the Marriot Hotel, Southampton Road)
- 2 Knowsley Road, Cosham
- 3 Salisbury Road, Cosham
- 4 Horsea Lane, Hilsea
- 5 Stamshaw and Tipner (off Tipner Lane)
- 6 Burrfields Road, Copnor (known as Longmeadow and Moneyfields)
- 7 Milton (off Locksway Road and known as Eastney Lake, Milton Piece and Hope Cottage)



# Recent changes

## Letting procedure

So that you have an understanding of how the allotment letting procedure works, please see the chart on the centre pages which explains the steps that are taken between a plot becoming vacant and then being re-let.



## Change of tenancy period

With effect from 2012 we intend to change the tenancy period, which is currently April to March, to November to October.

The advantage for the change would be that new tenants would get access to their plot in good time for the coming season. At present new tenants often obtain a plot in June or July, which is too late for the main growing season.

The terms of the tenancy agreement require that a full 12 months notice must be given to tenants of any proposed changes to the agreement.

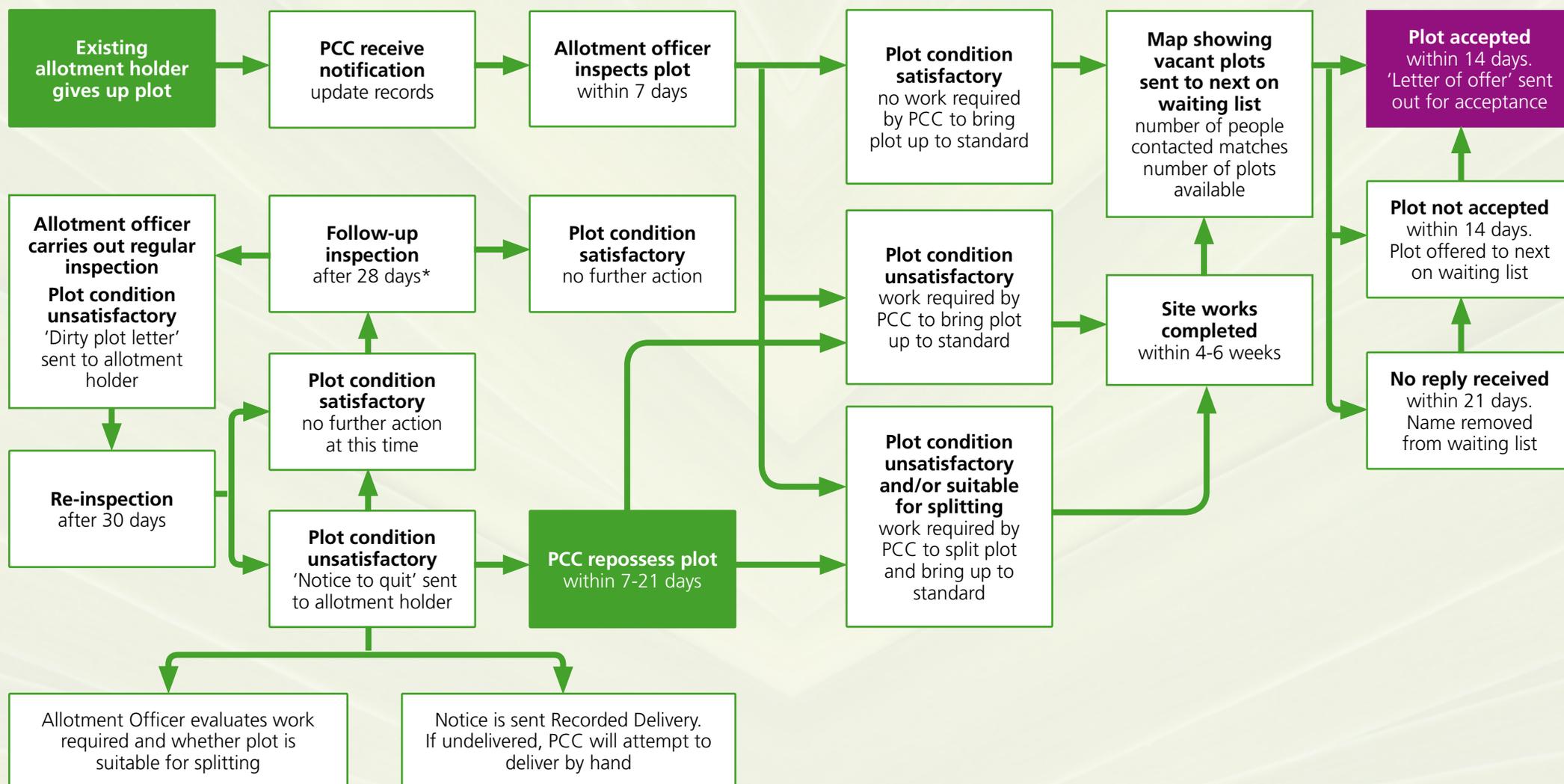
Therefore in April 2011 the tenancy period will be for 19 months, which will run until October 2012.

Thereafter the tenancy period will revert back to 12 months and will run from November to October.



# Allotment letting procedure

Allotment plots become available to those on the waiting list either as a result of an existing allotment holder (tenant) voluntarily giving up their plot or following repossession by the Council. The diagram below shows the various stages that lead to occupancy by the next person on the waiting list.



\* Tenants who have persistent dirty plots will face re-possession

## Composting on site

You may have noticed on some of the allotment sites that the large piles of vegetation and other debris have been removed and these areas are being turned into additional allotment plots.

We have taken this action because the cost of removing debris which contains non-biodegradable items has become very expensive and we are encouraging all allotment holders to take a more sustainable approach and compost all green waste on their own plots.

## Conserving water

Taps are turned off during the winter months to prevent the risk of costly water leaks. Throughout the year, please look out for any leaks and report them to us to help conserve water and save money.

The only exception is in the case of pernicious perennial weed growth which must have all the soil removed and placed in the skips. For sites that do not have a skip, it will be the responsibility of the plot holder to remove the weed growth and dispose from site.

On no account should the skips be filled with domestic waste brought to the site.

Please use water sparingly during the growing season, particularly if there is a hosepipe ban in place.



## Plot sizes for new tenants

With effect from July 2009 plot sizes have now changed and the standard plot will be 3 rods for any new lettings.

The main reason for the changes is to try and accommodate the large waiting list that currently exists at all the allotment sites.

A 3 rod plot is in the region of 75 square meters and if managed well will supply ample crops.

This arrangement will not affect existing allotment holders.

## Downsizing your plot

We sometimes find that tenants with a large plot struggle to keep the plot cultivated. Tenants can now have their plot reduced and the surplus area can be re-let as an

additional plot. Your rental will be reduced accordingly to suit the size of your remaining plot.

If this is the case with you, please call 023 9268 8070 for more details.