NHS Portsmouth

Portsmouth CITY COUNCIL

Carers Strategy
Summary of Planning & Reporting Process

Annual strategy action plans
Highlight reports
Risks/issues

Annual work group action plans
Quarterly highlight reports

Planning Group

(Work Group Chairs, Strategy Leads, Support & Advisory Group Leads, Organisational Representation)

Pulls together annual strategy action plan and reports quarterly to carers council & executive board through highlight report, i.e. summary of progress + Red/Amber/Green against milestones

Manages risk register

Carers Council

Open meeting for all current Portsmouth carers/virtual network

Highlight reports presented by carers strategy leads to attendees

Monitor, scrutinise & advise on work

Chair & vice chair represent carers council on executive board

CC Chair/Vice Chair report back

Work Groups

-Carers Assessments
-Commissioning & Contracting
-Employment, Benefits & Skills Development
-Health, Prevention & Primary Care
-Information & Communication
-Young Carers
-Training & Workforce Development

Develops annual action plan, including risks

Reports quarterly to planning group through highlight report, i.e. summary of progress + Red/Amber/Green against milestones

W/G Chairs report back

Leads report back

Support & Advisory Groups

-Carers Link Workers Group
-Carers Groups (Chair support)

Further networks groups to be identified

Support for individuals and groups

May support some actions/act in an advisory capacity

Executive Board

Take overall responsibility for the successful progression of the strategy

Agree & monitor plans

Make decisions

Highlight reports presented by carers strategy leads to attendees

Minutes and reports to be published at:
http://www.portsmouth.gov.uk/directory/17300.html

Additional carer consultation & involvement as required